



# 2019 Clinical Radiology ST1 Supplementary Applicant Handbook



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## Introduction

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The National Recruitment Office for Clinical Radiology ST1 is Health Education England – London and Kent, Surrey and Sussex (London and KSS).

London and KSS are recruiting to posts on behalf of England, Scotland and Wales. Interviews will be held at a single interview centre in London.

This guide aims to provide applicants with information regarding all aspects of the 2019 Clinical Radiology recruitment process.

Working alongside the [Royal College of Clinical Radiologists](#) we manage a centralised process aimed at delivering a fair and consistent process for all applicants. For more information about Clinical Radiology training, please visit the college's website.

For careers advice please visit the [Health Careers Website](#).

Detailed information including person specifications, competition ratios and the national medical specialty recruitment applicant handbook are available on the national [specialty training website](#)

This handbook aims to provide applicants with information regarding the 2019 Clinical Radiology Medicine recruitment process.

General information regarding recruitment to all specialty training posts is available on the national Specialty Training website and in the 2019 Applicant Handbook. These can be accessed via the links below:

<https://specialtytraining.hee.nhs.uk/>

<https://www.orient.nhs.uk/Web/ResourceBank>

## Timeline and key dates

Activity	Date(s)
Advert (NHSjobs)	Wednesday 31 October 2018
Applications open	At 10am on Wednesday 7 November 2018
Application close	At 4pm on Thursday 29 November 2018
Invitations to MSRA	No later than 18 <sup>th</sup> December 2018
MSRA Window	03 – 14 January 2019
MSRA Result to Applicants	No Later than 25 January 2019
Invite to interview	No later than 1 February 2019
Interview	<b>London Events Centre</b> Thursday 21 February – Tuesday 26 February 2019
Programme preferencing window	From 18 January (TBC) to 9am Friday 1 <sup>st</sup> March 2019
Initial offers released all regions	by 5pm on Monday 4 March 2019
Hold deadline	At 1pm on Friday 8 March 2019
Upgrading deadline	At 4pm on Friday 15 March 2019
Hierarchical deadline	At 4pm on Wednesday 20 March 2019
Training start date	August 2019 (TBC by employing Trust)

## Interview dates and centres

Applicants will need to book an interview slot using their Oriol account. Slots are offered on a first come first served basis subject to availability and will need to be booked by the deadline stated in the invitation to interview. Further information on how to book an interview slot can be found in [Oriol Applicant User Guide](#). Applicants can attend only one interview regardless of where they wish to train in England, Wales and Scotland. Interviews will be held at the London Interview Centre.

Please note there is a separate application process for posts in Northern Ireland.

**London interview centre:** Thursday 21 February – Tuesday 26 February 2019

Events Centre  
Stewart House  
32 Russell Square  
London WC1B 5DN

A list of the **documents you are required** to bring to interview if invited, can be found via <http://www.lpmde.ac.uk/laserecruitment/documents/documents>.

## Interview format

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The interview consists of three stations which are completed in the following order: -

- A preparation station lasting for 10 minutes followed by a two-station interview. Each station will cover different criteria from the person specification and last approximately 10 minutes.
- Applicants are instructed to bring a hard copy of their portfolio to the interview.

## Reasonable adjustments and Guaranteed interview scheme

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London and KSS recruitment will ensure, where possible, that reasonable adjustments are made at interview to meet the needs of applicants with disabilities. Applicants must ensure that they include this on the application form and enter an early dialogue with the recruiting organisation. Failure to provide the requested information and documentation by the stated deadline will result in adjustments and/or Guaranteed Interview Scheme status not being met. For more information regarding reasonable adjustments and the guaranteed interview scheme, visit the support page via: <https://lasepgmdesupport.hee.nhs.uk/support/home>

## Ranking, outcomes and preferencing

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As part of the selection process for 2019 recruitment all longlisted applicants to Clinical Radiology ST1 will be required to take a Multi-Specialty Recruitment Assessment (MSRA). This will be used for shortlisting; the top 600 applicants will be invited to interview. The MSRA score will also be weighted to contribute 33% of the final selection centre score in order to determine appointability and interview ranking for the available Clinical Radiology ST1 posts.

Following interview and ranking, applicants will either be deemed as successful or unsuccessful and will be informed of this via Oriel.

You will be able to preference posts between 18 January 2019 (preference opening date) and Friday 1 March 2019 (date of first iteration of offers). After the first iteration of offers are made on Monday 4 March 2019, preferencing will reopen between offer iterations, in light of enhanced preferencing.

For full guidance on enhance preferencing, please refer to 'Offer Exchanges/Enhanced Preferencing (page 24) in 2019 Medical Specialty Applicant Handbook (add hyperlink when published).

## Offers, references and scoresheet

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**Offers** will be made to those successful applicants that have 'matched' to a post and will be based on the applicant's ranking and preferences. Offers will be made via Oriel on Monday 4 March 2019.

Following initial offers being released, further offers will be made in subsequent iterations.

Applicants have 48 hours from the time of offer (excluding weekends) to confirm via Oriel whether they wish to accept, reject or hold their offer. Offers made after the hold deadline will only have the option to accept or reject.

**References** will only be requested when an offer has been accepted.

**Scoresheets** will be released to ALL applicants on Tuesday 5<sup>th</sup> March.

## Allocation

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Once an applicant has accepted a Clinical Radiology post, their information will be passed to their relevant region who will contact them directly to complete the allocation process.

Further information on how to request a **deferred start date** or **training less than full time (LTFT)** can be found in the 2019 Applicant Handbook.

## Next steps/roles and responsibilities

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Your details will be passed on to the local training programme director around 14 weeks prior to your start date and to the first trust you have been appointed to 12 weeks prior to your start date. Therefore, you should not expect to receive any communication prior to this time.

## Enquiries and FAQs

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Should you have any queries relating to the recruitment process for Clinical Radiology you can contact the London and Kent, Surrey and Sussex recruitment team via our online enquiries portal - <https://lasepgmdsupport.hee.nhs.uk/support/home>

## Useful websites

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Health Education England - East Midlands	<a href="https://www.hee.nhs.uk/hee-your-area/east-midlands">https://www.hee.nhs.uk/hee-your-area/east-midlands</a>
Health Education England - East of England	<a href="https://heeoee.hee.nhs.uk/recruitment_home_new">https://heeoee.hee.nhs.uk/recruitment_home_new</a>
Health Education England - London and KSS	<a href="http://www.lpmde.ac.uk/">http://www.lpmde.ac.uk/ (National Recruitment Office)</a>
Health Education England - North East	<a href="https://madeinheene.hee.nhs.uk/">https://madeinheene.hee.nhs.uk/</a>
Health Education England - North West	<a href="https://www.nwpgmd.nhs.uk/Specialty_Schools/Radiology">https://www.nwpgmd.nhs.uk/Specialty_Schools/Radiology</a>
Health Education England - South West	<a href="https://www.hee.nhs.uk/hee-your-area/south-west">https://www.hee.nhs.uk/hee-your-area/south-west</a>
Health Education England - Thames Valley	<a href="http://www.oxforddeanery.nhs.uk/recruitment">http://www.oxforddeanery.nhs.uk/recruitment</a>
Health Education England - Wessex	<a href="http://www.wessexdeanery.nhs.uk/recruitment">http://www.wessexdeanery.nhs.uk/recruitment</a>
Health Education England - West Midlands	<a href="https://www.westmidlandsdeanery.nhs.uk/">https://www.westmidlandsdeanery.nhs.uk/</a>
Health Education England - Yorkshire and Humber	<a href="http://www.yorksandhumberdeanery.nhs.uk/recruitment/">www.yorksandhumberdeanery.nhs.uk/recruitment/</a>
Scotland Deanery	<a href="http://www.scotmt.scot.nhs.uk/">http://www.scotmt.scot.nhs.uk/</a>
Wales Deanery	<a href="https://www.walesdeanery.org/vacancies/all">https://www.walesdeanery.org/vacancies/all</a>
The Royal College of Radiologists	<a href="https://www.rcr.ac.uk/">https://www.rcr.ac.uk/</a>
Specialty Training	<a href="https://specialtytraining.hee.nhs.uk/">https://specialtytraining.hee.nhs.uk/</a>